

Britannia Glen Co-operative Homes Inc.

Parking By-law

By-law #9

Date Approved by the Board of Directors: April 8, 1993

Date Confirmed by the Members: August 12, 1993

**Parking By-law
By-law #9**

This by-law contains the rules under which the Co-op provides and controls parking. The Co-op's Manager looks after the parking arrangements, such as applications, records, and enforcement.

ARTICLE 1 GENERAL

**1.1
Right to Spaces**

Each apartment household has the right to one parking space if available. It can park only a licensed vehicle which belongs to the household. The Co-op assigns parking spaces on a first-come, first-served basis. (Article 1.2 contains the only exceptions.)

**1.2
Special Needs**

The Co-op assigns spaces to suit the special physical needs of members, or members with special needs. There must be a doctor's certificate if there are special needs. Members with special needs will have priority.

**1.3
Additional Spaces**

The Co-op assigns second spaces monthly if they are available. It can re-assign them to households which need a first space.

**1.4
Recreational Vehicles**

The Co-op assigns spaces for parking snowmobiles, trailers, or other recreational vehicles on a monthly basis only. It can reassign spaces to households wanting a first or second space.

**1.5
Employee Parking**

Each non-resident, permanent full time employee can have one parking space.

**1.6
Space No Longer
Needed**

Members must tell the Co-op immediately if they no longer need a parking space.

**1.7
Size of Vehicles**

Vehicles which exceed the size of the parking space cannot have a parking space.

ARTICLE 2 REGISTRATION

**2.1
Providing
Information**

The Co-op keeps track of the owner and licence plate number of all vehicles parked at the Co-op. Members must give the information the co-op asks when they apply for a parking space. Members must tell the Co-op immediately if there are any changes in the information they gave to the Co-op.

**2.2
Parking Tag**

Members will receive a Co-op parking tag when their vehicle is registered. The parking sticker must always be visible through the front windshield of the vehicle.

ARTICLE 3 PARKING RULES

**3.1
Rules**

These rules apply to everyone:

- Members must respect all traffic control signs in the parking areas.
- Members and employees may park vehicles only in their own space.
- Members must not park in visitor parking spaces.
- Any vehicle parked in a "No Parking" area can be tagged and towed away at the owner's expense.

**3.2
If Rules are Broken**

If a member parks in someone else's space the Co-op will:

- send a written warning to the members the first time it happens,
- impose a fine of \$20 in the second time it happens,
- refer a third or additional violation to the Board for action. The Board may impose a further fine or take other action.

**3.3
Visitor Parking**

Visitors must park in spaces for visitor parking. Visitors' cars parked in members' spaces may be tagged and towed away at

the owner's expense unless the member and/or authorized staff or Board members has given permission in writing.

**3.4
No Sub-letting**

Members cannot sub-let parking spaces, except in a sublet agreement as the Co-op's Occupancy By-Law allows.

ARTICLE 4 USE AND MAINTENANCE OF PARKING SPACES

**4.1
Use of Spaces**

Parking spaces may be used only for parking vehicles.

**4.2
Repairing Vehicles**

There must not be any mechanical work or automotive repairs in the parking areas (except light repairs).

**4.3
Parking Properly**

Members must park in a way that does not interfere with the entry or exit of other vehicles.

**4.4
Keeping Area Clean**

The Co-op is responsible for the maintenance, repair and regular cleaning of its parking areas. All members should help keep the parking areas tidy.

**4.5
Washing Vehicles**

Members may wash their vehicles in their own parking spaces.

ARTICLE 5 PARKING CHARGES

(if applicable)

**5.1
Setting the Charges**

The Co-op reviews parking charges annually at the time the budget is prepared. The Board of Directors recommends charges to the members.

**5.2
Charges Due**

Parking charges are due at the same time as housing charges.

ARTICLE 6 WAITING LISTS

**6.1
Priorities**

A waiting list is set up when all spaces are taken. The waiting list follows a first come first served basis. A member asking for

a first space has priority over a member asking for a second space. A member asking for a second space has priority over a member asking for a space for a recreational vehicle.

6.2

Types of Waiting Lists

There are separate waiting lists for indoor and outdoor parking spots (if applicable).

6.3

Reassigning Spaces

When it is necessary to reassign a space to allow a member a first space, this is the order of priority:

1. spaces for recreational vehicles,
2. second spaces (priority based on length of residency in the Co-op)

PASSED by the Board of Directors and sealed with the corporate seal of the Co-op on (date). *April 8/93*

John Ferguson

President
c/s

Aimee Bejman

Secretary

CONFIRMED by at least two-thirds of the votes cast at a General Meeting of the Members on (date). *August 12/93*

John Ferguson

President
c/s

Aimee Bejman

Secretary